

**Monadnock Regional School District (MRSD)**  
**School Board Meeting Minutes**  
**(Approved Minutes)**  
**August 13, 2013**  
**Gilsum School, Gilsum, NH**

**Members Present:** Ed Jacod, Barry Faulkner, Pat Bauries, Dan Coffman, Mike Morrison, Lisa Steadman, James Carnie, Phyllis Peterson, Eric Stanley, Winston Wright, Richard Thackston, Robert Smith and Mike Blair.

**Absent:** Elizabeth Johnson and unassigned Sullivan seat.

**Administration present:** L. Corriveau, Superintendent, K. Craig, Assistant Superintendent, T. Kennett, Dir. of Student Services and K. Schnieder.

P. Bauries opened the meeting at 7:00 PM.

“The goal of the Monadnock Regional Board is to be the Best School District in the State.

1. **PUBLIC COMMENTS:** Kim Bohannon of Swanzey is concerned with the high enrollment at Mt. Caesar. She would urge the Board to discuss the issue tonight.

M. Colbert of Swanzey asked in June about the class size of the kindergarten. She said she was told for every 21 students an aide would be added. K. Craig explained that was not discussed. M. Colbert would like to see an aide in the classrooms for the larger classrooms.

J. Weston of Swanzey commented on items taken out of Mrs. Frazier’s classroom. She would ask the Board to reconsider the decision.

2. **Consent Agenda: MOTION:** P. Peterson **MOVED** to accept the July 16, 2013 School Board Meeting Minutes as amended. **SECOND:** E. Jacod **VOTE:** 8.404/0/4.57/2.026. **Motion passes.**

**MOTION:** P. Peterson **MOVED** to accept the July 16, 2013, 9:45 PM Non-Public Meeting Minutes as presented. **SECOND:** E. Jacod **VOTE:** 8.404/0/4.57/2.026. **Motion passes.**

**MOTION:** P. Peterson **MOVED** to accept the June 18, 2013 Non-Public Meeting Minutes as presented. **SECOND:** E. Jacod **VOTE:** 9.634/0/3.39/2.026. **Motion passes.**

3. **Student Government Report:** There is no Student Government report.

- 4. BUSINESS MANAGER'S REPORT:** J. Fortson is on vacation. The Board asked about the towns paying their portion to the District. It was explained that the towns are sending in the payments.

E. Stanley asked about the damage to the Wilcox Building. L. Corriveau explained the repairs are far less than the asking of the building. It is recommended that the trees around the building be taken down. The District would like the staff back in the building by winter. **MOTION:** E. Stanley **MOVED** not to start the repairs on the Wilcox Building at this time, allow the Board to be provided with the amount from the insurance company, to provide the court order from 1999 in regards to the building and to get an appraisal on the Wilcox Building. **SECOND:** B. Faulkner. **DISCUSSION:** D. Coffman commented we need to get all the facts before repairs are made. J. Carnie commented he believes the town wants the building, as long as we are using it for the school it is part of the school district. L. Corriveau commented the questions are appropriate for the Business Manager. We need to get the information and pass it on to the appropriate committee. **VOTE:** 8.279/5.793/0/.928. **Motion passes.** L. Steadman asked to have three bids for the tree removal. J. Carnie commented if the Board is waiting for the information we should not cut the trees down. **MOTION:** J. Carnie. **MOVED** not to remove the trees around the Wilcox Building until the issue has been resolved. **SECOND:** R. Smith. **VOTE:** 14.072/0/0/.928. **Motion passes.**

**5. ASSISTANT SUPERINTENDENT REPORT:**

**5a. Curriculum Report:** K. Craig informed the Board they are waiting for a great start to the school year. Thursday is optional professional development day. They will be working on the Educator Evaluation Plan. There has been great work from the staff over this past summer. K. Craig reported Will Richardson will present on August 26, 2013 and the Board is welcome to attend. D. Coffman asked for a list of the staff who signed up for the optional professional development.

**6. SUPERINTENDENT REPORT:**

**6a. Correspondence and Announcements:** L. Corriveau said he has never seen so much professional development in a district in his 42 years in education. He is totally impressed with the staff. Budget and Finance Workshop information was passed out to the Board. L. Corriveau commented the administration has been watching the enrollment. We have an increase in enrollment. He asked the principals to explain the enrollment numbers in their schools. M. Suarez reported the numbers at Emerson and commented that the numbers are larger in the 5<sup>th</sup> and 6<sup>th</sup> grades. L. Kalloger of Cutler reported there are a total of 322 students enrolled. There are 4 grades with 4 teachers at each level. J. Carnie asked how many in Emerson could attend Cutler to help on the class size. A.Noel informed the Board there are 37 students at Gilsum. Mt. Caesar has a total of 226 students enrolled. Troy school has a total of 149 students enrolled. They will have mixed classes. L. Corriveau explained they are watching it and are concerned. L. Corriveau reported the auditor's report is complete, the Finance

Committee has a copy and J. Fortson will present at a future meeting. The State Board has approved the apportionment. The School Board Attorney has given a recommendation on the Board and Budget Committee vacancy. The Board will hold a retreat on August 22, 2013. The AP test scores were handed out and we should be encouraged.

**6b. Other Issues of Importance:**

- 7. BOARD CHAIR REPORT:** P. Bauries informed the Board she had attended Schools and Manufacturing conference in Charlestown. She explained they have a program to bring in students, put them to work and hold classes. Students are able to work during the summer. It is a great opportunity.

T. Kennett reported on the Alternative Program. The program will be housed in Swanzeey close to the school. There will be a two year contract with the site. We have 18 students on the invite list. They are very excited about the program.

**8. SCHOOL BOARD COMMITTEE REPORTS:**

**8a. Budget Committee Report:** The committee will meet on August 27, 2013.

**8b. Cheshire Career Center:** There is no report for the CCC. W. Wright has been asked to be on an advisory committee for the Fire Fighters Program and Swanzeey will be welcome.

**8c. Negotiations/Human Resource Committee:** E. Jacod informed the Board the committee has a few items that need to be discussed. There is some activity on the HR side.

**8d. Community Relations:** L. Steadman informed the Board the committee is planning a Meet the Principals for Lynn Carey and Linda Kalloger on August 21, 2013. The CRC will get the word out. The next CRC meeting is on Sept. 3, 2013.

**8e. Finance Committee:** J. Carnie reported the Finance Committee met last week. N. Moriarty discussed adding the Winchester students to Monadnock. The committee discussed the Sullivan tuition. The Sullivan Chair has made changes to the tuition agreement and that is why the Sullivan Students are not enrolled. The Stipend Matrix was discussed. After school supervision in the weight room and locker room was discussed. The Wilcox building was discussed. J. Fortson met with the selectpersons regarding the payments from the towns. L. Corriveau presented an endowment program.

**8f. Education Committee:** J. Carnie reported the committee met and discussed the Alternative Program and the Sports Task Force. J. Butterfield gave a report on R. Upton as well as the extended learning and summer enrichment. There will be a

motion later on the letter J. Butterfield would like to mail. The committee received a technology update. They had a final discussion on the SSO. The next meeting will be on Sept. 10, 2013.

**8g. Facilities Committee:** E. Jacod informed the Board the committee did not meet. He spent some time with D. LaPointe and discussed the progress of the repairs and upgrades. He is assured that the schools will be put back together for opening day. The next meeting is on August 20, 2013 at 4:00 PM.

**8h. Policy Committee:** M. Blair reported the committee met on August 6, 2013. The committee discussed the Unexpired Term Policy, internships and Special Education Evaluation Procedures. The next meeting is on Sept. 10, 2013.

**8i. Technology Committee:** M. Blair reported the committee met on August 6, 2013. The committee focused on the One on One Implementation Plan. Grades 7, 8 and 9 will be receiving the chrome books. The committee discussed technology permission slips along with welcome packages on the use of the devices. The next meeting is on Sept, 20, 2013 at 5:00 PM.

P. Bauries and M. Blair reviewed the handbook and it has been sent to the printer.

**8j. Sports Task Force:** E. Stanley informed the Board the committee met but they did not have a quorum. The group discussed asking the Athletic Director for the cost per team and a question on the return of hockey. There is no date for the next meeting.

## **9. OLD BUSINESS: MOTION:**

**9a. Other Old Business as may come before the Board:** There is no other old business to discuss.

## **10. NEW BUSINESS:**

**10a. Motions from the Finance Committee: MOTION:** J. Carnie **MOVED** on behalf of the Finance Committee to accept the Stipend matrix sheet as presented and to allow the “Grandfathering” of returning coaches stipends to remain the same as last year. This is a one year “grandfathering” and will be reviewed during the 2014-2015 budget cycle. **SECOND:** P. Peterson. **DISCUSSION:** The returning coaches would take a reduction in stipends totaling near \$10,000.00. The Athletic Director has the \$10,000.00 already in this year’s budget, and would want the coaches to have advance notice of any financial reduction. **VOTE:** 14.072/0/0/.928. **Motion passes.**

**MOTION:** J. Carnie **MOVED** on behalf of the Finance Committee to retain the ad hoc Stipend sub-committee through the 2014 budget cycle, to allow for review of the entire employee longevity stipend program. **SECOND:** M. Blair. **DISCUSSION:** This requires reviewing all stipends given out by the District and will need time to complete. **VOTE:** 14.072/0/0/.928. **Motion passes.**

**MOTION:** J. Carnie **MOVED** on behalf of the Finance Committee to accept the Athletic Task Force sub-committee's proposal to fund the "Weight Room after school for up to \$7755.00 (one of three parts of the proposal) for the 2013-2014 school year. And to send back to the task force the locker room supervision and the after school academic study group supervision proposal for refining. **SECOND:** M. Blair.

**DISCUSSION:** It was commented the Athletic Task Force sub-committee to fund the after school supervision at (a) academic supervision study group, (b) the locker room, and (c) the weight room, for up to a cost of \$20,163.00. The Finance Committee would like to see a more defined rationale as to why this would not be a function of an already in place teacher school day function. J. Carnie had a question on the cost and who was going to do it. He said there is a lot that needs to be worked out for that amount of money. E. Stanley commented the Education Committee should look at this. There is no supervision in the locker rooms and that is a huge liability. **VOTE:** 14.072/0/0/.928. M. Blair commented T. Stewart indicated the funds would be from his budget. E. Stanley commented the Sports Task Force did exactly what was asked.

**MOTION:** J. Carnie **MOVED** on behalf of the Finance Committee to allow Superintendent Corriveau to explore and investigate the possibility of starting a Monadnock Endowment fund for the MRSD. **SECOND:** M. Blair. **DISCUSSION:** It was explained the Bedford and Mascenic School Districts website show more information on this kind of trust account. It would have an overseeing committee made up of community members not School Board members. The interest would be used under the direction of the trustees for the benefit of the district. R. Thackston asked if there was a way to consolidate the trusts and the endowment. Look at what we have. Address the ones we have. **VOTE:** 14.072/0/0/.928. **Motion passes.**

**10b. Motions from the Education Committee:** **MOTION:** J. Carnie **MOVED** on behalf of the Education Committee to hold on the Board approved proposal to sell and remove the modular at the back of the MS/HS facility until a room utilization report can be completed by Principal Butterfield. **SECOND:** M. Morrison. **DISCUSSION:** With the Wilcox building out of use for a time and the ongoing shortage of office space for both the Title I and ACES 93 programs, we should take another look. **VOTE:** 12.974/1.099/0/.928. **Motion passes.**

**MOTION:** J. Carnie. **MOVED** on behalf of the Education Committee to move the High School "Partnership Letter" presented by Principal Butterfield. **SECOND:** M. Blair. **DISCUSSION:** To have the community join in to "Show your Huskies Pride" and consider ways they can partner and decide the best way to help the students of our district. This is an attempt to broaden communication with the community. **VOTE:** 12.974/0/1.099/.0928. **Motion passes.**

**10c. Motions from the Facilities Committee:** There are no motions from the Facilities committee.

**10d. Motions from the Policy Committee:** **MOTION:** M. Blair **MOVED** to take Policy BBBE Unexpired Term Fulfillment off the table. **SECOND:** E. Stanley.

**DISCUSSION:** P. Bauries asked that the motion be tabled until Attorney O'Shaunessy has time to fully review the policy. **M. Blair withdrew his motion. E. Stanley does not withdraw his second. VOTE:** 8.783/5.29/0/.928. **Motion passes.**

**10e. Motions from Other Committees as needed:** There are no other motions.

**10f. Action on the Manifest: MOTION:** L. Steadman **MOVED** to accept the manifest in the amount of \$186,040.26. **SECOND:** E. Jacod. **VOTE:** 11.916/0/2.156/.928. **Motion passes.**

**MOTION:** L. Steadman **MOVED** the manifest in the amount of \$11,176.43. **SECOND:** E. Jacod **VOTE:** 11.916/0/2.156/.928. **Motion passes.**

**10g. New Business: MOTION:** M. Blair **MOVED** to change the start time of the Board Meeting to 6:00 PM. **SECOND:** R. Smith. **DISCUSSION:** P. Bauries called the motion out of order. She informed the Board the Chair and the Superintendent set the Board Meetings. M. Blair would suggest the Board set a time respectful of the administration and the Board. R. Thackston commented he is sympathetic to the administration. The Board could ask the administration to leave if they are not needed. P. Bauries would suggest keeping the comments short and focused on the topic in order to save time.

R. Thackston spoke regarding the new apportionment of the Town of Troy and the increase in their portion to the school.

## **11. SETTING NEXT MEETING'S AGENDA:**

**12. Public Comments:** W. Lechliden questioned the comments about lack of space in the district. He would question some decisions made in this district.

**13. 9:50 PM MOTION:** P. Peterson **MOVED** to enter into Non-Public Session under RSA 91-A:3 II ( c ) Matters which, if discussed in public, would likely affect the reputation of any person. **SECOND:** E. Jacod **VOTE:** E. Jacod, J. Carnie, D. Coffman, B. Faulkner, L. Steadman, M. Blair, P. Peterson, W. Wright, R. Thackston, E. Stanley, R. Smith, M. Morrison and P. Bauries. 14.072/0/0/.928. **Motion passes.**

**14. 10:20 PM MOTION:** M. Blair **MOVED** to enter into Non-Public Session under RSA 91-A:3 II (b) Hiring of a Public Employee: **SECOND:** R. Thackston **VOTE:** E. Jacod, J. Carnie, D. Coffman, B. Faulkner, W. Wright, R. Thackston, E. Stanley, R. Smith, P. Peterson, L. Steadman, M. Blair, M. Morrison and P. Bauries. 14.072/0/0/.928. **Motion passes.**

**15. Motion to adjourn: MOTION:** R. Thackston **MOVED** to adjourn the meeting at 10:40 PM. **SECOND:** J. Carnie **VOTE:** 14.072/0/0/.928. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis  
Recording secretary